



UNIVERSITY OF MISSOURI-KANSAS CITY
SCHOOL OF LAW
500 East 52nd Street
LAW 2-200

Kansas City, MO 64110 USA

Telephone: (816) 235-1647

Fax: (816) 235-5276

email: umkclawoverseas@umkc.edu

<http://www1.law.umkc.edu/academic/china/llm/overview.htm>

International Student Application for Admission

Master of Laws (LL.M.)

In an effort to better serve our student population, design programming that is more inclusive and remains compliant with federal, state, local and several granting organizations, please complete the following information, which is required by IPEDS:

ETHNICITY

Are you Hispanic / Latino? Yes No

Which of the following do you consider to be your racial background? Please place an "X" next to all races that apply, and place a "P" on the line next to your primary ethnicity type.

American Indian or Alaska Native

White

Black / African-American

Asian (underrepresented)

Native Hawaiian or other Pacific Islander

Asian (includes Chinese, Filipino, Japanese, Korean, Asian Indian, or Thai)

Other (please describe) _____



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EDUCATIONAL DATA

List all secondary schools and post-secondary schools you attended.

Column 1 Write the appropriate months and years for every school year you attended.

Column 2 List the number of years you attended that school.

Column 3 List the type of school attended (for example: University).

Column 4 List your major/emphasis (for example: Accounting).

Column 5 **Print clearly the full name, city and country of the school.**

Column 6 Write the name of any examination(s) you passed or certificate(s) you obtained or are pursuing.

Column 7 Enter your graduation date.

SECONDARY EDUCATION

1 Calendar Year(s) (From-To)	2 Years Attended	3 Type of School	4 Major / Emphasis	5 Name of School, City, Country	6 Certificates Degrees / Diplomas	7 Date of Graduation
September 1999- June 2002 EXAMPLE	3 EXAMPLE	Secondary EXAMPLE	General Studies EXAMPLE	Tokyo Secondary School, Tokyo, Japan EXAMPLE	High School Diploma EXAMPLE	June 2002 EXAMPLE

UNIVERSITY (POST-SECONDARY) EDUCATION

1 Calendar Year(s) (From-To)	2 Years Attended	3 Type of School	4 Major / Emphasis	5 Name of School, City, Country	6 Certificates Degrees / Diplomas	7 Date of Graduation
August 2002- April 2006 EXAMPLE	4 EXAMPLE	University EXAMPLE	Accounting EXAMPLE	University of Tokyo, Tokyo, Japan EXAMPLE	Bachelor of Science EXAMPLE	April 2006 EXAMPLE



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1. Have you applied to this law school before? Yes No If yes, when and for what degree program? _____

2. Indicate the law school which has (will) award you your first degree in law and the degree earned (to be earned): _____

3. Is the school named in your answer to question #2 a law school approved by the Association of American Law Schools (AALS) or the American Bar Association (ABA)? Yes No

4. Have you ever applied to another law school for admission to graduate study? Yes No If yes, when did you do so, which school did you apply to, and what action was taken on your application? _____

5. Have you taken graduate study degree or non-degree courses in any law school? Yes No If yes, when did you do so and in which law school did you take them? _____

6. What is your law school degree cumulative grade point average? _____

7. Are you currently attending or registered as a student at any law school? Yes No If yes, state the name of the school and the dates of attendance: _____

8. If you are ineligible to return to any law school, state the name of the school, the dates of attendance, whether you were in good standing when you left and the reason(s) why you are ineligible to return: _____

9. List all scholastic or academic honors you have received in law school including academic scholarships, fellowships, prizes and honor societies:

10. List your law school extracurricular, community or other activities in their order of importance to you. Describe your participation and indicate any leadership positions: _____

11. Have you been admitted to practice law in any jurisdiction? Yes No If yes, (a) which one or ones? _____

(b) specify specialty areas, if any, you have been certified by the bar to practice in: _____

(c) specify memberships in any bar associations or organizations: _____

12. Have you ever been denied or had revoked a license or permit, the procurement of which required proof of good moral character (such as attorney, real estate broker, certified public accountant, etc.)? Yes No

13. Have you ever been convicted of, or pleaded guilty to, a crime other than minor traffic violations? Yes No

14. Are there any criminal charges pending or which you expect to be brought against you? Yes No

If you answered "yes" to questions 12, 13 or 14, you must submit a full statement of relevant facts on supplementary sheets of paper. In addition to these statements, if you answered yes to questions 13 or 14, you are required, at the time you file this application, to submit an official specification of the charges and, if disposed of, a certified disposition of those charges.

By submitting this application, I authorize any reference I have named to furnish any information requested in writing by the UMKC School of Law.

I CERTIFY THE ABOVE INFORMATION IS TRUE, CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT ANY MISSTATEMENT OR OMISSION IN THIS APPLICATION IS GROUNDS FOR DENIAL OF ADMISSION AND JUST CAUSE FOR SUSPENSION OR DISMISSAL FROM THE LAW SCHOOL, AND MAY BE REPORTED TO BAR ADMISSION AUTHORITIES.

Signature _____ Date _____



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Financial Requirements for International Applicants

OFFICIAL STATEMENT OF FINANCES

Applicants requesting an I-20 or DS-2019 issued by UMKC (needed for F-1 and J-1 visa holders) must first submit proof of sufficient funding to meet all tuition and living expenses for the first year of studies. The I-20 or DS-2019 cannot be processed without this financial proof. Complete the section below and submit the required information to the address listed above with your application.

Applicant Name: _____ / _____ / _____
Surname/Family/Last Name(s) Given/First Name(s) Middle Name(s)

Date of Birth: ____ / ____ / ____
month day year

SOURCES OF SUPPORT

Check the source(s) of support you will use during your first year of studies and complete the section below.

- Personal Funds** of the applicant
 1. Attach a recent bank statement or other official document, in English, verifying the first year's funds are currently available as liquid assets.

- Family or Other Sponsor (such as a friend or U.S. sponsor)**
 1. Attach the Affidavit of Support, signed and dated by the sponsor, that includes the sponsor's relationship to the applicant and willingness to support the applicant financially during his or her studies at UMKC .
 2. Attach a recent bank statement from the sponsor, in English, verifying the first year's funds are currently available as liquid assets. This document must be certified or notarized.

- Government Agency or Employer Sponsor**
 1. Name of the government agency or employer: _____
 2. Attach a letter from the sponsor stating the amount and duration of the scholarship the applicant is receiving.

DEPENDENT INFORMATION

Please list the number of family members who will be living with you in Kansas City while you pursue your degree. You must show additional funds for a spouse and for each child. The additional amount required can be found by visiting <http://www.umkc.edu/isao/tuition.htm>. Please also attach a copy of the biographical pages of each dependent's passport.

Last/Family Name	First/Given Name	Middle Name(s)	Date of Birth	Gender	Birth City	Birth Country	Citizenship Country	Relationship (spouse/ child)



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Affidavit of Support

The affidavit of support is required by all applicants who will be submitting funds which are not their own personal funds, and who plan to have an F-1 or J-1 visa during their studies at UMKC.

Part I. Sponsor Information

Name of sponsor: _____

Relationship to applicant: _____

Street Address: _____

_____/_____/_____/_____/_____
City District State/Province Country Postal/ZIP Code

Telephone: _____ Email: _____

Part II. Certification

1. This affidavit is made by me for the purpose of financial support for _____
Name of Applicant

Applicant's Date of Birth: ___/___/_____
month day year

2. I am willing and able to financially support the person named above during his/her studies at UMKC.

3. I have attached an original bank statement in English verifying that the first year's funds are currently on deposit and that I have sufficient funds to assume the cost of study abroad for the student above.

Part III. Affirmation

I acknowledge that I am aware of my responsibilities as the sponsor of the person named above. I affirm that the statements on this affidavit are true and correct.

Signature of sponsor (in English): _____ Date: _____

Printed name of sponsor (in English): _____

Witness / notary signature (in English): _____ Date: _____

Affix notary stamp or seal here:



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*Conditional Admission Option

The UMKC School of Law will consider applicants for conditional admission to the law program. A candidate who has appropriate academic credentials in law may be admitted to the program contingent upon successful completion of more extensive English language study. Law is a verbal discipline, and the teaching style at U.S. law schools is very interactive. A high level of English proficiency is needed in all aspects of communication (reading, writing, speaking and listening) in order to be successful in law school.

Application Process for Conditional Admission

To be considered for conditional admission, the candidate must apply to the LL.M. Program and provide all of the necessary documentation, including:

- a completed and signed application form
- the non-refundable application fee, payable in US dollars
- a narrative personal statement
- official copies of all post-secondary academic credentials, including transcripts, degree certificates, and graduation certificates in both the native language and the literal English translation
- certified statement of finances
- notarized affidavit of support (if obtaining financial support from a family member, friend, or other sponsor)
- a legible photocopy of the biographical page of your passport
- one original letter of recommendation
- a resume

English Study at UMKC

English as a Second Language instruction is available at UMKC at a reasonable cost through the Applied Language Institute (ALI). For information about their program, please see their website: www.umkc.edu/ali/

Completion of English Study and Moving to the LL.M. Program

To move from the English program to the LL.M. program requires that the student score, at minimum, the equivalent of between 550 and 600 on the paper-based TOEFL. Institutional TOEFL exams are regularly administered by the ALI. For those students who achieve the equivalent of a 600 or better, they will be permitted to begin the law program in the following academic year. For those who score the equivalent of between 550 and 600, the law school will interview the student to determine whether he or she is ready to begin the LL.M. program. Students may be required to participate in the Summer Legal English Workshop offered by the Law School before starting the LLM program. Students who successfully complete through level 5 at the ALI but who do not score the equivalent of a 550 or better on the institutional TOEFL may, in the discretion of the law school, be considered for admission after an interview. Those students who have not previously studied English should expect that language study will generally take two or more years of full-time study (including full-time study Summer semester).

Additional questions about the conditional admission program may be directed via email to umkclawoverseas@umkc.edu or by telephone (816) 235-1647.



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Ready to Apply?

Review the checklist below to ensure that your application packet is complete. The application packet in its entirety, including all supporting documents (originals or certified copies where indicated) must be received in order to make an admission decision. Incomplete applications cannot be processed for admission.

- Complete Application** - Complete and sign the attached application form and send to the University of Missouri-Kansas City School of Law at the address listed above. **MAKE SURE THE APPLICATION FORM IS COMPLETED IN ITS ENTIRETY - DO NOT LEAVE QUESTIONS UNANSWERED OR INCOMPLETE.**
- Application Fee** - Submit the non-refundable application fee of \$50. Fee may be paid by bank draft, money order, personal check, or cashiers check drawn on a U.S. bank, made payable to the **University of Missouri-Kansas City**. VISA and MasterCard are also accepted. Do not send cash.
- Narrative Statement** - On a separate sheet of paper, write a short personal statement or autobiographical essay about yourself, your interests and future plans, and your objectives for attending UMKC.
- Academic Credentials** - Submit **official** copies of all post-secondary transcripts, degree certificates and graduation certificates in both the native language and with literal English translations.
- English Proficiency** - English proficiency is required for all applicants. UMKC accepts TOEFL scores and IELTS scores. An **official** TOEFL or IELTS score report must be included with application.
- Statement of Finances** - Applicants requesting an I-20 / DS-2019 issued by UMKC must first submit **original or certified copies** of financial documents to provide proof of sufficient funding to meet all tuition and living expenses for the first year of studies. This funding should be in the form of liquid assets such as money in a bank account, stocks, bonds, or other investments with cash value that can be quickly accessed. Proof of financial support must be submitted in English and dated within less than 12 months prior to the date when the applicant plans to enroll at UMKC.
- Affidavit of Support** - Applicants who will be supported by funds other than their own personal funds must submit an affidavit of support from the person(s) or organization supporting them. An **original or certified copy** of the notarized document must be included, along with the appropriate supporting financial documents (also **original or certified copies**) from the sponsor.

- Biographical Page of Passport** - Submit a legible photocopy of the biographical page of your passport that includes your photograph and legal name. Applicants wishing to transfer to UMKC from another U.S. institution must also submit a legible photocopy of their current visa and I-20 or DS-2019; faxed copies are not acceptable.
- Letter of Recommendation** - Submit one **original** letter of recommendation from a faculty member or administrator at your school.
- Résumé** - Submit a copy of your current résumé or Curriculum Vitae.